

Chesterfield Local Human Rights Committee (CLHRC)

May 22, 2006

Members Present:

Mr. Hasan Zarif, Chair
Ms. Trish Angle
Rev. Hazel Greenhowe
Dr. Analie Rademaker
Ms. Claire Velzy
Mr. Joe Christian

Members Absent:

Others Present:

Mr. James Bowser, Regional Advocate, OHR
Ms. Laurie Freeburn
Dr. Angela Brosnan, SHRC Member

Staff Present:

Ms. Karen Mingloski
Mr. David Mangano, Chesterfield CSB

Affiliates Present:

Ms. Inger Wyatt, Covenant Homes, LLC
Ms. Chris Joyce, Grafton Schools
Ms. Dawn Hancock, J&M Adult Care Services
Ms. Sheena Lyle, Lyle Professional Consulting
Ms. Lynn Sivels, Rivers Assisted Living
Mr. Eric Brown, Langhorne Family Care
Mr. Stephen Parson, Youth Empowerment Services
Ms. Danielle Hunt, Youth Empowerment Services
Mr. Isaac Abraham, Verita Youth & Family Services
Ms. Nancy Crawley, Second Chance at Life, Inc.
Mr. Mark Adams, Second Chance at Life, Inc.
Mr. Larry Williams, Kids In Focus, Inc.
Mr. Richard Kingswell, Kids In Focus, Inc.
Mr. Jerome Jones, Jerolin Management Services

Absent:

Ms. Linda Jones, Jerolin Management Services
Ms. Margaret Moore, J&M Adult Care Services
Mr. Milton Langhorne, Langhorne Family Care
Mrs. Delores Langhorne, Langhorne Family Care
Ms. Christina Rivers, Rivers Assisted Living

1. Call to Order

A quorum being present, Chair Hasan Zarif called the Chesterfield Local Human Rights Committee meeting to order at 4:20 pm at Youth Empowerment Services, 7303 Hull Street Road, Richmond. Mr. Parsons invited LHRC members on a tour of several programs.

2. Regular Meeting Call to Order

Upon reconvening, Chair Zarif called the regular meeting to order at 5:35pm at the office of Youth Empowerment Services. Chair Zarif asked for introductions of those present.

3. Approval of Minutes

On motion of Ms. Velzy, seconded by Rev. Greenhowe, the LHRC voted to approve the minutes of the March 27, 2006 meeting, as presented.

4. Matters of the Public

Chair Zarif entertained comments to open the floor for items of interest to the committee.

Mr. Bowser recognized Mr. Joseph Christian for his service with the Chesterfield Local Human Rights Committee for two 3-year terms. Mr. Bowser presented a Certificate of Recognition to Mr. Christian on behalf of the DMHMRSAS Commissioner, State Human Rights Director, and State Human Rights Committee Chair. Mr. Bowser also congratulated Mr. Christian on his recent marriage.

Mr. Mangano reported that we are continuing to wait on the budget to be settled.

Mr. Bowser introduced Dr. Angela Brosnan, a member of the State Human Rights Committee (SHRC). Dr. Brosnan reported that SHRC representatives are visiting LHRC meetings in areas in which they live, noting their interest in how the committees are running, and that they are available to offer assistance, if needed.

Dr. Brosnan also noted the SHRC is planning the annual training session for September 2006. The new Human Rights Regulations are to be sent to the Governor for signature soon, and then a 6-week public comment period will be offered.

Chair Zarif thanked Dr. Brosnan for attending and participating in our meeting.

5. Old Business

There was no old business brought before the LHRC.

6. New Business

a. LHRC Board

1. Reappointment

At the May LHRC meeting, the committee asked Ms. Angle if she would consider serving a second term on the LHRC. Ms. Angle completed the reappointment application, and is included in the board packet for reference. Mr. Bowser reported that the reappointment request will be submitted to the State Human Rights Committee for action at the June 9th meeting.

2. LHRC Elections

Chair Zarif turned over the meeting to Ms. Angle, vice-chair. Ms. Angle opened the floor for nominations for the office of chair. On motion of Ms. Velzy, seconded by Rev. Greenhowe, the LHRC nominated and voted Mr. Hasan Zarif to serve as chair for a term of one year.

Chair Zarif opened the floor for nominations for the office of vice-chair. On motion of Ms. Velzy, seconded by Dr. Rademaker, the LHRC nominated and voted Ms. Trish Angle to serve as vice-chair for a term of one year.

The committee thanked Mr. Zarif and Ms. Angle for their continued support and leadership of the Chesterfield Local Human Rights Committee.

3. By-law Revision

The By-laws have been prepared with revisions to bring them into alignment with SHRC recommendations. Discussion and recommendation to specifically state in Article II, Section 3, "A member who misses 2 regularly scheduled meetings within a 12-month period shall be subject to a recommendation for removal by a majority vote of the LHRC members." Article VI, Quorum, was reviewed and recommended language is acceptable.

On motion of Ms. Velzy, seconded by Ms. Angle, the LHRC unanimously approves and adopts the bylaws with recommended language as written above.

b. Providers

1. Affiliation Renewals

➤ Covenant Homes, LLC

Ms. Wyatt addressed the LHRC seeking affiliation renewal. She provided a description of her program located in Henrico County, noting that her program serves four clients ages 18 – 22, with a staff ratio of 2:5. Licensure conducted an annual review of her program in January with no findings noted.

On motion of Ms. Angle, seconded by Rev. Greenhowe, the LHRC voted to renew the affiliation agreement of **Covenant Homes, LLC**. The affiliation agreement was completed and signed by the chair, and the required annual fee was remitted.

➤ Youth Empowerment Services

Mr. Parson addressed the LHRC seeking affiliation renewal. He provided brief descriptions of the five licensed programs. He employs 44 full time staff and 29 part time staff. He serves the following number of clients: 6 at the girls group home, 5 at boys group home, 14 in independent living, 40 in intensive in-home, and 20 in day treatment. The Crisis Receiving Center is to be opened soon and will serve up to 16 clients.

On motion of Ms. Angle, seconded by Dr. Rademaker, the LHRC voted to renew the affiliation agreement of **Youth Empowerment Services**. The affiliation agreement was completed and signed by the chair, and the required annual fee was remitted.

2. Request

➤ Chesterfield CSB

Mr. Mangano presented a request to the LHRC for the use of a video camera and monitor in the vestibule at a new MR Day program site located on Bensley Commons Boulevard. Mr. Bowser stated that the Office of Human Rights has no concerns about this request.

On motion of Ms. Velzy, seconded by Ms. Angle, the LHRC approves the use of a video camera and monitor in the vestibule area of the MR Day program site as a visual aid for the receptionist to see visitors wanting to enter the program.

3. Affiliation Expansion

➤ Youth Empowerment Services – Life Coach Day Treatment Services

Mr. Parson of Youth Empowerment Services (YES) is expanding his program with the development of Life Coach Day Treatment Services, a program offered to youth ages 6 –17 who are experiencing significant behavioral and emotion difficulties. The program goal is to prevent psychiatric hospitalization, re-hospitalization and prevent extended out-of-home placements. A full-time summer camp will be offered in June, July and August.

Discussion ensued regarding program and building capacities, the qualifications of staff working, and staffing patterns. Mr. Parson anticipates this program becoming operational on June 26, 2006.

On motion of Dr. Rademaker, seconded by Ms. Angle, the Chesterfield LHRC approves the program expansion Youth Empowerment Services - Therapeutic Day Treatment program.

Discussion took place regarding the tour of the Crisis Receiving Center program and some operational policies and procedures discussed on the tour were viewed as restrictive. Mr. Bowser recommended further review of the policies and procedures and will contact Mr. Parson to make necessary changes. Chair Zarif entertained the possibility of a special meeting to review and approve policies that are in compliance with the human rights regulations. Mrs. Mingloski will coordinate a special meeting, if called upon..

Short recess

4. Event Report Statistics

Upon reconvening, Ms. Angle entertained reports from each provider on events occurring during the period of March 1 through April 30, 2006.

Chesterfield CSB Mr. Mangano reported 1 formal complaint that was resolved to the satisfaction of the consumer, 1 attempted suicide, 1 suicide, and 1 other death. The LHRC members requested more information about the suicide, such as living arrangements, where the suicide took place, etc. Mr. Mangano will provide an update at the next meeting.

Covenant Homes – Ms. Wyatt reported no events; however, reported that a small grease fire occurred and repairs to kitchen have been completed.

Grafton Schools – Ms. Joyce reported 1 informal complaint resolved to parent's satisfaction.

J & M Adult Care Services, Inc. – Ms. Hancock reported no events.

Jerolin Management Services – Mr. Jones reported no events.

Kids in Focus, Girls in Focus, Little Kids In Focus - Mr. Williams reported 1 informal complaint resolved to the client's satisfaction at phase 1; 1 formal complaint investigated by the Office of Human Rights, noting the outcome was founded. Resolved by rearranging the classroom and the young girl was removed and placed in 1:1 staffing.

Langhorne Family Care – Mr. Brown reported no events.

Lyle Professional Consulting – Ms. Lyle reported no events.

Rivers Assisted Living - Mrs. Sivels reported no events.

Second Chance at Life, Inc. - Mrs. Crawley presented the revised January and February report, and the March and April report. **Upon discussion of events, the LHRC recommends revising both reports and resubmit for the next meeting.**

Verita Youth & Family Services - Mr. Abraham reported no events.

Youth Empowerment Services / Life Coach - Mr. Parson reported 4 formal complaints; 1 informal compliant, 3 allegations of abuse, 4 allegations of neglect, and 2 attempted suicides.

Lengthy discussion regarding each event ensued with LHRC recommendations for language changes, and Mr. Bowser providing technical assistance explaining the type of complaints to report and whether they are formal or informal, and the time frames involved. **LHRC requested corrections to be made to this report and resubmitted for review at the next meeting.**

There was discussion throughout the review of event reports. All providers need to list the allegation, findings of the investigation, and the corrective action plan (what did you do about it). Resubmit reports as noted above.

7. Announcements/Updates

Ms. Angle reminded all providers that the next Event Reports are due by July 7th. This report is for the period of May and June 2006.

8. Adjournment

There being no further business, the meeting was adjourned at 7:40p.m. The next regular scheduled meeting will be held Monday, **July 24, 2006, at 5:30p.m.** at the Rogers Building, Chesterfield Community Services Board, 6801 Lucy Corr Boulevard.